

Information for Incoming Residents and Family

Residents arriving to CTS from another facility (jail, prison, halfway house) will be allowed to keep the items they arrive with as long as they are allowed at CTS and it is not in excess (Refer to [property list](#)).

Residents reporting to CTS directly from home or “the streets” will be allowed to bring in items on the property list and the following consumable items only:

All items must be new and unopened:

2 bars of soap, body wash	2 tubes of toothpaste/2 toothbrushes
10 razors/ 1 shaving cream	1 shampoo
2 deodorant	OTC medications
1 carton of cigarettes/1 lighter/5 pkg chewing tobacco	

Other unopened hygiene items will be considered (laundry detergent, etc.)

Mail:

Residents may receive non-consumable items in the mail within their first 30 days only (limited to 2 packages). Consumable **hygiene** items (no food/drink items) only may be sent to the resident via a third-party vendor through UPS, USPS, or FedEx in the first 30 days. Thereafter, residents may receive letters, cards, money orders (USPS only \$75 maximum – 1 per week) throughout their residency.

During the months of April and October only, residents may receive up to two packages of **non-consumable items** – for the purpose of obtaining items for the changing weather. Items CANNOT be brought in during visitation. Residents may send un-needed/unwanted items out during visitation.

Visitation:

Residents may receive non-consumable items during their first **ELIGIBLE** visit only. After the first eligible visit, visitors will not be allowed to bring items into the facility for residents. Visitors may leave up to \$75 cash or money order (USPS) for the resident during visitation – it must be documented with staff.

Visitors may enter the building with their ID and car keys only. No cell phones are allowed. Those with infants/toddlers may bring a diaper, wipes, bottle, sippy cup in for the child. Visitors may be asked to empty pockets and may have coats/jackets searched. Headgear is not allowed in the facility. Visitors who are not appropriately dressed will not be allowed to stay for visitation.

Food and drink may be purchased at CTS during visitation. Visitation intake will end at 3:00pm. Visitors arriving after 3:00pm will be turned away.

Consumables:

Due to the potential of concealing contraband, consumables are not allowed to be brought/mailed in to residents. Consumables will be accepted at intake and in the first 30 days through a third party vendor only. Residents may order items through commissary weekly. CTS will provide hygiene items to indigent residents.

Consumables include, but are not limited to, the following items:

Cigarettes/Tobacco	Toothpaste	Shampoos	Soap
Deodorant	Laundry Detergent	Food/Drink Items	

“Drop offs” are never allowed.

